

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501  
BOARD OF EDUCATION MEETING**

July 18, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

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**MEETING MINUTES**

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Herb Williams, Nichole Brubaker, Maribeth Detmer, Gary Rudolph, John Rohner, Jim Maddox, Annie Gray, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:01 pm</u>

II. Removal of Consent Agenda Items

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

a. Transportation Committee Meeting

The Transportation Committee met at 6:00 p.m. this evening. The committee discussed the extension of the current transportation contract with Geiger Bus Services for two more years. The two year extension would be at the same rate as the 2010-2011 school year along with the escalator on the fuel prices. The committee also discussed an extra route which would transport students to OKAW. The committee is looked at several different options for the transportation.

V. Other Reports

- a. There were no Other Reports

VI. Principal's Report

- a. Mr. Maddox stated that the fourth grade has been targeted by the National Assessment of Education Progress to do a pilot testing on computer based writing assessment on January 23, 2012. The testing will take 120 minutes to complete. A preliminary AYP report is out.

The Elementary did not meet the AYP target of 85% that the students must meet or exceed. This year in reading we are at 64.7%. Last year we were at 62.4%. This year in math we are at 67.6%. Last year we were at 71.1%. HMH Journey Reading Series is in at the Elementary and being distributed to the classrooms. Elementary teachers have been attending Common Core workshops at Kaskaskia College. This year is on Language Arts and next year on Mathematics.

- b. Mrs. Gray stated that she has been working on putting together a Freshman Academy that would help eighth graders make the transition into their Freshman year. The Freshman Academy will be a half day session that will take place before school starts. It would focus on team building, study skills, note taking, time management and career development. Mrs. Gray stated that she has been working on adjusting the times on the master schedule and making sure we allotted enough time for RtI. Mrs. Gray has made some changes to the Teacher Handbook. The Homework Policy that was adopted last year has been added. There are some highlighted areas that have not been decided on such as times that the teachers are to be here.

#### VII. Superintendent's Report

- a. Superintendent Garrison stated that the State of Illinois owes the District \$224,051.61 from FY11. The State has not had to make any FY12 payments yet due to it being only July 18<sup>th</sup>. We have been awarded four million dollars through the School Improvement Grant. It has been quite an experience so far with trying to get all the paperwork completed. Mrs. Garrison will be going to Springfield next Wednesday to work on the budget. The budget has to be approved at the State Board and Federal levels before the funds start flowing. We can go ahead with the Credit Recovery for Summer School and the Freshman Academy. As of July 1<sup>st</sup>, we can now code and pay back with School Improvement Grant funds. By the end of July, we should be ready to impact bargain the language in the teachers' contract relating to the starting and ending times and the pay. The Illinois Department of Transportation will be holding a meeting at the Sandoval Village Hall on July 21<sup>st</sup> at 6:00 p.m. regarding the possible routes of 51. Mrs. Garrison will be attending representing Sandoval School District. The public is invited. If Board members are going to attend, only two members can go to represent the District. Board members can also go representing themselves. We were awarded the Pre-K Grant for the 2011-2012 school year.

#### VIII. Board President's Report

- a. There was no Board President's Report.

#### IX. Old Business

- a. Drivers' Education Fee – It was brought up at the last meeting to charge a Drivers' Education fee. The following districts will be charging the fee in addition to the regular fees: Odin \$0, Patoka \$0, Centralia \$0, Salem \$50, Nashville \$75 and Carlyle \$100. Mrs. Garrison is recommending that we do not charge an additional fee at this time. Mrs. Lyons and Mrs. Gore stated that they agree that a fee should not be charged at this time.

X. New Business

a. Shall the following Consent Agenda items be approved?

1. Approve open and closed meeting minutes from June 16, 2011 and June 20, 2011
2. Approve activity fund, accounts and expenditures
3. Approve July bills and payroll
4. Approve repayment of the Revolving Fund
5. Approve early dismissal times if needed for heat
6. Accept Doug Back's resignation as High School Custodian
7. Accept Michael Scheibel's resignation as Part-Time Cross Categorical Teacher
8. Accept Rose Orr's resignation/retirement as Family and Consumer Science Teacher
9. Approve Elementary Teacher Handbook
10. Approve Jr.-Sr. High Teacher Handbook
11. Award bread bid to the lowest responsible bidder for the 2011-2012 school year
12. Award milk bid to the lowest responsible bidder for the 2011-2012 school year

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. Shall the Board give permission for the installation of a batting cage at the Junior-Senior High School?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>2nd</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

c. Shall the Board approve physical education uniforms for High School students?

No motion was made on this item.

d. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. The selection of a person to fill a public office, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance.
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting

Darin Brandt	<u>1st</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:59 pm</u>

**Mr. Wood left the meeting at 8:49 p.m.**

Return to Open Session:

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:50 pm</u>

e. Shall the Board employ David Adam Hanks as Fifth Grade Teacher?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>2nd</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>		

f. Shall the Board employ Raquel Altom as High School Credit Recovery Teacher?

Darin Brandt	<u>2nd</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>		

g. Shall the Board approve the medical leave request for Christine Hollenkamp from August 15, 2011 to approximately August 29, 2011?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>		

h. Shall the Board set the salary increase for the Superintendent at two percent?

Darin Brandt	<u>2nd</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:37 pm</u>

i. Shall the Board set the salaries for confidential employees at two percent?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris			

j. Shall the Board approve a two year extension to the transportation contract with Geiger Bus Service?

Darin Brandt	<u>2nd</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyon	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>		

XI. Communications

- a. The Board received a thank you from Nancy Gregory for the retirement clock.

XII. Adjournment

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>Absent</u>	Mel Wood	<u>Absent</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:54 pm</u>

