

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501
BOARD OF EDUCATION MEETING**

May 21, 2012

Sandoval Junior-Senior High School Board Room

7:00 p.m.

MEETING MINUTES

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Cole Schomaker, Kristi Holland, John Rohner, Linda Brissenden, Jim Maddox, Annie Gray, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:00 pm</u>

II. Removal of Consent Agenda Items

- a. Item #3 and item #4 were removed from the Consent Agenda. Item #3 became item q under New Business. Item #4 became r under New Business.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

- a. There were no Board Committee reports.

V. Other Reports

- a. Teacher Evaluation Committee

Superintendent Garrison stated that the Board should have both handouts that were given to the teachers on Friday and Monday. The Guide Book is the new language for the evaluation plan. The Tool Kit is the forms. We spent the Teachers' Workshop on Friday going over it. We also had a module from the Consortium for Educational Change. Today we wrapped up with another module from the Consortium for Educational Change and finished talking about some of the ratings and answering any questions. You can see the year one work that the committee has put forth. It has been a great process.

Superintendent Garrison appreciates all the committee members working very hard. The teachers put forth just as much effort on Friday and Monday. It was a good end to the school year. Tomorrow the committee meets on student growth.

VI. Transformation Administrators' Report

Mrs. Brissenden commended the Board for their role in the graduation ceremonies. She thought the ceremonies were really well done. She also stated that the band and chorus did an excellent job. She will have a more formal report at the next Board meeting after all the end of the year data has been compiled. ACT scores came back. More than 50% of the students scored above an 18. Scores ranged from 11 to 25. Nine students scored above 20 or above. Seven students scored 18 or 19. Twelve students scored below 17. An exact comparison to last year can not be done yet due to students who did not start the year were not counted in the average. When we get that, we will have a better comparison. Two students will be taking a college jump start course this summer at Kaskaskia College. Mrs. Garrett, Mrs. Brissenden and Superintendent Garrison spoke to the Illinois State Board of Education last Thursday. The Board Chairman and another Board member wants to come to Sandoval and see everything that is happening. This has been a good year. It has been professionally challenging. The greatest thing that we have seen is the attitudes of the students. We had the teachers reflect on what changes they saw throughout the year to validate what the team was seeing. Some of the comments were that at the beginning of the year, the teachers didn't see much affect from the students. Heads were down and they were not exciting about things. Now students are coming in talking and really trying to engage the teachers in conversation. On behalf of the team, Mrs. Brissenden thanked the Board for their support.

VII. Principal's Report

- a. Mr. Maddox stated that this would be his last Board meeting. For the 2010-2011 school year, there were 199 detentions, 18 suspensions and 1 bus suspension. For the 2011-2012 school year, there were 273 detentions, 13 in school suspensions, 17 suspensions and no bus suspensions. AimsWeb testing took place April 30th to May 3rd. The students were tested in reading, math and writing. Some of the scores were not as high as the January test scores. Elementary students took fourth quarter formative assessments. Teachers will use the data to determine what common core standard the students have comprehended and what areas that needs to be addressed. Relay for Life was a huge success. Over \$5,000 was raised. The Health and Fitness Fair was held on May 4th. It was very successful and Mrs. Belcher should be commended for all her hard work. The annual picnic day was May 17th and it went over very well. The PTO sponsored the "Nitro Joe's Science Show" on that day. Mrs. Detmer and Mrs. Belcher should be commended for organizing all the activities. The Carlyle International Order of Odd Fellows Chapter donated \$250 to the elementary music program. Mr. Maddox thanked the Board for the retirement clock and for their support over the years.
- b. Mrs. Gray stated that the honors banquet list was in the Board packet. The list includes students were honored at the several different banquets. Mrs. Gray is working to get students lined out for Summer School. No seventh or eighth grades students need Summer School. The days are set. This summer we are focusing on high school students who need credit recovery in Math and English. We will be notifying students within the next day or two. Mrs. Gray commended the teachers for doing such an outstanding job on Friday and Monday. The teachers participated and asked questions. The assessment schedule has been set for next year. Mrs. Gray stated that she appreciates the help she received from the Board during her first year as Principal.

VIII. Superintendent's Report

- a. Superintendent Garrison stated that the State owes us \$254,092.26 which includes one General State Aid payment. We have received funds for transportation, special education and early childhood. State pension reform is on the agenda. The State is talked about a possible shift to the local school districts which means districts would pay between eight and ten percent of our total TRS salary. For Sandoval, we are looking at about \$150,000 to \$200,000 debt locally if done in one year. When we look at the budget later, you will notice that we only had \$657.00 to spare this year. General State Aid has been prorated this year. We will be losing about \$131,000 this year. The State could look another proration next year. The State is looking at increasing the retirement age for all certified people to the age of 67. They are talking about a higher employee contribution. This would all be in a package. Right now cost of living is compounded for retirees. They are talking about getting rid of the cost of living as well. There is a lot of talk about pension reform at the State level which could impact the employees negatively as well as the District negatively. State news is not very promising right now. We have been notified that we received the Maintenance Grant. This is a 50% matching grant. This will be in the budget for next year to finish the elementary roof, security systems in both buildings and replacing two sump pumps at the high school. Sandoval applied for the Race to the Top and did receive it. We are one of 37 schools to apply for the grant and receive it.

IX. Board President's Report

- a. There was no Board President's Report.

X. Old Business

- a. Shall the Board approve the purchase of gray and black Physical Education uniforms from Minor League to be sold at the cost of the uniform?

Darin Brandt	<u>No</u>	Heather Day	<u>No</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

XI. New Business

- a. Shall the following Consent Agenda items be approved?
 1. Approve open and closed meeting minutes from April 16, 2012 and April 23, 2012
 2. Approve activity funds, accounts and expenditures
 3. Adopt the Prevailing Wage Resolution
 4. Authorization to advertise for milk and bread bids for the 2012-2013 school year
 5. Appoint Clicker Merten as KSED Governing Board member
 6. Renew Cooperative Team Agreement with Odin School for boys' and girls' track and field for the 2012-2013 and 2013-2014 school years
 7. Renew Cooperative Team Agreement with Odin and Patoka Schools for girls' and boys' golf for the 2012-2013 and 2013-2014 school years
 8. Renew Cooperative Team Agreement with Odin School for girls' basketball for the 2012-2013 and 2013-2014 school years

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. Shall the Board approve the meeting dates, time and place for regular board meetings for the 2012-2013 school year?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

c. Shall the Board approve the High School Curriculum Guide for the 2012-2013 school year?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

d. Shall the Board approve the Sandoval Elementary School Handbook and its changes?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

e. Shall the Board approve the Sandoval Junior-Senior High School Handbook and its changes?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

f. Shall the Board approve second reading of the Sandoval C.U.S.D. 501 Extracurricular Activity Eligibility and Student Discipline Code Random Drug Testing Policy?

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

g. Review tentative amended budget for FY12

Superintendent Garrison stated that an updated copy of the budget is on the table for all Board members. The date in the lower corner of the cover page is May 21, 2012. On page 2, Fund 50 and 51, which is IMRF and Social Security, the levy will need to be adjusted in the future by increasing Social Security and lowering IMRF. This was found by working through the budget the last few months. When you look at the fund balance, it doesn't show because the state budget form puts those two funds together. On page 4 under Fund 60 and Fund 80, the expenditures did not transfer from the budget planner. I had to manually add up the expenditures from the budget planner and put them in the boxes. On page 2 in Fund 10, you will see that we have a negative balance of \$98,041.

In Fund 20, there is a balance of \$48,687 and in Fund 30, there is a negative balance of \$654. In Fund 40, there is \$41,867. In Fund 50, there is \$42,837 and in Fund 60, there is a negative balance of \$74,065. In Fund 70 Working Cash, there is \$8,169. In Fund 80, there is a negative balance of \$32,848 and in Fund 90, there is \$8,133. The biggest change from the original budget that was adopted is revenue. We received an additional transportation payment in April, both regular and vocational transportation. That put us at about \$198,000 deficit spending and we have reduced it by about \$100,000. The State has gone to a reimbursement model on grant expenditures. All board bills that are coded to 84 are paid by the District first and then the State of Illinois reimburses the District after the expenditure report is approved. We are always behind on this. On page 9, you will see the School Improvement money which does inflate our budget. There is 1.5 million is revenue and 1.5 million is expenditures which cancels each other out. After the three years, this will go away. This does not grow the District budget or skew the picture. On page 19 is the Operating funds. Working cash is being carried over. When you look at our direct revenue to our direct expenditures, we have a positive balance of \$692.00. We have a fund balance of \$1,154,836 projected. This is a tentative budget. Superintendent Garrison thanked Mrs. Lyons for working on the budget with her and Mrs. Hayes. Mr. Mark Mullen will be her on June 18th to finalize and check the budget. With the School Improvement Grant, we had \$17,655 that fell into the Administrative Services line, which means we will be submitting a waiver of the Administrative Cost Cap to the General Assembly. We went over the 5% cost cap. DePue also went over the cost cap. They made us put it into the 2610. We originally had it in 2900, but because we use the FRIS System for expenditure reports, we had to move the money. Superintendent Garrison has contacted all the necessary people and we are now on the good list. We will have to conduct a 15 minute hearing before a Board meeting. The hearing will probably be in July.

- h. Shall the Board approve the tentative amended budget for FY12 as presented and be made available for public inspection beginning May 22, 2012?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

- i. Shall the Board schedule the amended budget public hearing for June 25, 2012 beginning at 6:45 p.m.?

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- j. Shall the Board approve joining the Southern Illinois School District Cooperative Buying Group?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

k. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:44 pm</u>

Return to Open Session:

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>10:17 pm</u>

l. Shall the Board employ Cole Schomaker as Elementary Physical Education Teacher?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

m. Shall the Board employ a Junior-Senior High School Special Education Teacher?

This item was tabled.

n. Shall the Board employ Steve Speiser as Summer School Breakfast Coordinator?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

o. Shall the Board employ Jason Kuester as High School Math Summer School Teacher?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

p. Shall the Board approve maternity leave for Mrs. Jessica Hogg from approximately September 5, 2012 to approximately November 14, 2012?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>2nd</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

q. Shall the Board approve the May bills and payroll?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

r. Shall the Board approve repayment of the Revolving Fund?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

XII. Communications

- a. The Board received a thank you note from Brook Rhodes for being selected as the recipient of the scholarship. The Board received a thank you note from Jim Maddox for the retirement clock presented at graduation. The family of Donald Lee Leidner sent a thank you note to the Board for the plant that was sent. Donald Leidner is Allen Leidner's brother. The family of George Chappell sent a thank you note to the Board for the plant that was sent to the funeral. George Chappell is Terry Chappell's father. Sonia and Christonia Saddler sent a thank you note to the Board for the gift basket that was sent while Mrs. Saddler's husband was in the hospital.

XIII. Adjournment

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>10:31 pm</u>