

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501
BOARD OF EDUCATION MEETING**

May 16, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

MEETING MINUTES

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: MaryJoh Hughes, Stacy Shuler, David Schulte, Richard Neikes, Lana Carter, John Rohner, Robbyn Stocking, Debbie Conrad, Kim Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

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|-------------|----------|----------------|----------|-------------|----------|--------------|----------------|
| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker | <u>X</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | Merten | |
| | | | | | | <u>Time:</u> | <u>7:02 pm</u> |

II. Removal of Consent Agenda Items

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. Lana Carter stated that she is concerned about the security in the back parking lot. Her granddaughter received damage to her vehicle while it was parking in the back lot. She stated that she was told the cameras in the back parking lot are not working. She stated that all camera should be working and be on at all times. President Morris stated that the security cameras are being looked at and the problem will be addressed.
- b. Stacy Shuler stated that she sent members a letter this past week. She wanted to thank everyone for the positive response she received to the matter. All responses were very helpful for the children and she appreciates it very much.

IV. Board Committee Reports

- a. IASB Kaskaskia Division Governing Committee Meeting
Mr. Merten attended the meeting in Greenville. The main purpose of the meeting was to elect officers. This was the pilot run of the nominating committee. Mr. Merten stated that while he thinks it is a good idea, he thinks it could be done differently. By differently, he means geographically the committee could be more wide spread. There are six counties in the division, but only five members on the committee. Mr. Merten stated there should be six members with one from each county. He also recommended that no nominating committee member be from a school where there is a current officer. The committee nominated from individuals and there were also nominations from the floor. The new division officers for next

year are Kathleen Fauke from Germantown as Chairperson, Linda Eades from Northwestern as Director, Felton Jose from Salem as Resolutions Chair and Kent Kistler from Brownstown as Vice Chair. The next meeting will be at Northwestern High School on October 27, 2011.

V. Other Reports

a. Elementary Steering Committee Meeting

President Morris and Vice President Gore represented the Board at the meeting along with Superintendent Garrison. The committee went over basic guidelines and direction the committee needs to be heading. The committee still needs to find a few more community members to set on the committee such as local business owners and general citizens of the District. The committee has come up with some other grant ideas that would cover our local share that they are going to look into. One of them is a pretty substantial amount. It comes from the federal government and is through FEMA, but it is administered through IEMA. The committee will be meeting every six weeks until school starts in the fall. We are still aiming for the April election of 2012.

VI. Principal's Report

- a. Mr. Maddox gave the discipline summary report for each school. The Elementary School had 199 detentions, 13 suspensions and 1 bus suspension. The Junior High School had 209 detentions, 5 isolations, 26 in school suspensions, 1 out of school suspension and no bus suspensions. The High School had 483 detentions, 5 isolations, 92 in school suspensions, 16 out of school suspensions and 4 bus suspensions. Mr. Maddox gave the Board a handout listing scholarships that were presented at the High School Honor Awards Banquet. Prom and Post Prom was a great success. Post Prom was held here at the school. Cassandra Morris was crowned Prom Queen and Bryce Drenckpohl was crowned Prom King. Teachers and staff members at both buildings have been attending INOW training. There will be more training in the summer. This is an internet based student information system. This program will allow the school to have one central location for registration starting this fall. The Mini Relay for Life raised \$3,900.00. Both Superintendent Garrison and Mr. Maddox got wet for the cause. The PTO Carnival that was held this past Saturday raised \$1,800.00. The event was moved inside due to weather. School and Sports Physicals will be held on May 19th for both buildings. The cost is \$15.00 unless they have a Medicaid card. Odin Schools rescinded the baseball cooperative agreement. PTO Awards Banquet will be held on May 17th at 7:00 p.m. at the Elementary School. High School graduation will be held on May 26th at 7:00 p.m. Junior High graduation will be held on May 27th at 7:00 p.m.

VII. Superintendent's Report

- a. Superintendent Garrison stated that the State of Illinois owes the District \$231,932.66. An education reform bill has passed both the House and the Senate and has been sent to the Governor to sign. All indications show that he will sign it. There will be change in everything from board professional development to teacher tenure. The bill is 111 pages long. When it is signed into law, we will get a more detailed breakdown. School Improvement Grant finalist should be notified by the end of May and with announcements of recipients of the grant to be notified by mid June. The Chicago Conference registration opens in June. It is online this year and it goes very fast. The Board agreed to wait one

more year to attend the conference again. If we are awarded the grant, funds would be available through it. Superintendent Garrison has meet with Mike Conlon regarding the softball cooperative agreement. Neither school has documentation or agreement with Patoka to share costs. It was a gentleman's agreement that was never followed through on. If we are going to continue to coop with Patoka, we do need to charge for transportation unless we are sharing sports costs equally. Mr. Conlon doesn't see a problem. It was just a lot of mixed messages.

VIII. Board President's Report

- a. President Morris stated that he read the latest mailing from IASB which talked about communicating during difficult financial times. We need to focus on good communication when talking with concerned parents or teachers. One article stated that just listening can make a big difference.

IX. Old Business

- a. There was no Old Business.

X. New Business

- a. Shall the following Consent Agenda items be approved?
 1. Approve open and closed meeting minutes from April 4, 2011, April 18, 2011 and April 27, 2011
 2. Approve activity fund, accounts and expenditures
 3. Approve May bills and payroll
 4. Approve repayment of the Revolving Fund
 5. Adopt the Prevailing Wage Resolution
 6. Authorization to advertise for milk and bread bids for the 2011-2012 school year
 7. Accept Brenda Kunick's resignation as JH Girls' Basketball Coach with regrets
 8. Approve second reading of Fans' Code of Ethics Policy
 9. Approve second reading of Parents' Code of Ethics Policy
 10. Approve second reading of the following Press Plus Policies:

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| 2:140 | Communication to and from the Board |
| 2:220 | Board of Education Meeting Procedure |
| 2:230 | Public Participation at Board of Education Meetings and Petitions to the Board |
| 2:240-E1 | Exhibit – Press Issue Updates |
| 2:240-E2 | Exhibit – Developing Local Policy |
| 2:250 | Access to District's Public Records |
| 2:260 | Uniform Grievance Procedure |
| 3:60 | Administrative Responsibility of the Building Principal |
| 4:10 | Fiscal and Business Management |
| 4:15 | Identity Protection |
| 4:170 | Safety |
| 5:10 | Equal Employment Opportunity and Minority Recruitment |
| 5:30 | Hiring Process and Criteria |

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| 5:40 | Communicable and Chronic Infectious Disease |
| 5:90 | Abused and Neglected Child Reporting |
| 5:120 | Ethics and Conduct |
| 5:150 | Personnel Records |
| 5:200 | Terms and Conditions of Employment and Dismissal |
| 5:220 | Substitute Teachers |
| 5:260 | Student Teachers |
| 5:285 | Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers |
| 5:300 | Schedules and Employment Year |
| 6:150 | Home and Hospital Instruction |
| 6:160 | English Language Learners |
| 6:190 | Extracurricular and Co-Curricular Activities |
| 6:300 | Graduation Requirements |
| 7:50 | School Admissions and Student Transfers to and from Non-District Schools |
| 7:100 | Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students |
| 7:260 | Exemption from Physical Activity |
| 7:280 | Communicable and Chronic Infectious Disease |
| 7:310 | Restrictions on Publications |
| 8:110 | Public Suggestions and Concerns |

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>1st</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

b. Shall the Board approve the High School Curriculum Guide for the 2011-2012 school year?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>1st</u> | Stephen Morris | <u>X</u> | | | | |

c. The Board reviewed the tentative amended budget for FY11. Superintendent Garrison stated that the amended budget that is on the table is the correct budget. A change was made on page 5 under Designated Purposes Levies in the Education Fund. The amount was changed to \$398,399. The Education Jobs Fund of \$245,000 was added to this fund. This is money that we will not receive again. Mark Mullens from ISBE will be meeting with Superintendent Garrison the week before the June Board meeting to review the budget.

d. Shall the Board approve the tentative amended budget for FY11 as presented and be made available for public inspection beginning May 17, 2011?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>1st</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>2nd</u> | Stephen Morris | <u>X</u> | | | | |

e. Shall the Board schedule the amended budget public hearing for June 20, 2011 beginning at 6:45 p.m. to be immediately followed by the regular Board meeting?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>1st</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

f. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. The selection of a person to fill a public office, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance.
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting

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| Heather Day | <u>1st</u> | Rae Ann Gore | <u>2nd</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | <u>Time</u> | <u>7:34 pm</u> |

Return to Open Session:

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>2nd</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>1st</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | <u>Time</u> | <u>9:12 pm</u> |

g. Shall the Board approve maternity leave for Rebecca Hollingsead from approximately August 25, 2011 to November 17, 2011?

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| Heather Day | <u>1st</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

h. Shall the Board employ John Randolph as District Band/Choir Director?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>2nd</u> | Clicker Merten | <u>1st</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | <u>X</u> | | |

i. Shall the Board employ Angela Meredith as Elementary Extended School Year Special Education Teacher?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>1st</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>2nd</u> | Stephen Morris | <u>X</u> | | | | |

j. Shall the Board employ Leslie Smith as K – 8 Summer School Teacher?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>2nd</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>1st</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

k. Shall the Board employ Donna Timmons as Summer School Breakfast Coordinator?

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| Heather Day | <u>2nd</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>1st</u> | Stephen Morris | <u>X</u> | | <u>X</u> | | |

l. Shall the Board employ MaryJoh Hughes as NEHS Sponsor?

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| Heather Day | <u>1st</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>2nd</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

m. Shall the Board employ Jeremy Conrad as Girls' and Boys' Golf Coach contingent upon receiving ASEP certification?

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| Heather Day | <u>1st</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | | | |

n. Shall the Board approve Heather Day's request to serve as Volunteer Assistant High School Girls' and Boys' Golf Coach contingent upon receiving ASEP certification?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>1st</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>2nd</u> |
| Mel Wood | <u>X</u> | Stephen Morris | <u>X</u> | | <u>X</u> | | |

o. Shall the Board accept David Schulte's resignation as presented?

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>1st</u> |
| Mel Wood | <u>2nd</u> | Stephen Morris | <u>X</u> | | | | |

p. Shall the Board appoint Darin Brandt as School Board Member to fill the vacancy?

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| Heather Day | <u>2nd</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker Merten | <u>X</u> |
| Mel Wood | <u>1st</u> | Stephen Morris | <u>X</u> | | | | |

XI. Communications

a. There were no Communications.

XII. Adjournment

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| Heather Day | <u>X</u> | Rae Ann Gore | <u>X</u> | Susan Lyons | <u>X</u> | Clicker | <u>2nd</u> |
| Mel Wood | <u>1st</u> | Stephen Morris | <u>X</u> | | | Merten | |
| | | | | | | <u>X</u> | <u>9:19 pm</u> |