

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501  
BOARD OF EDUCATION MEETING**

April 18, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

**MEETING MINUTES**

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Margarite Rohner, Michelle Landreth, David Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:00 pm</u>

II. Removal of Consent Agenda Items

- a. Item 13 was tabled.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

- a. Building Committee – The committee members took a tour of both buildings and walked around the grounds. The general cleaning of the elementary building was discussed. It was noted that more wood chips are needed in the playground area at the elementary. It was decided to trim the trees that are an issue at the elementary. It was suggested to try to divert some of the air from the portable air conditioning unit into the kitchen area. The holes on the fan cover were discussed. It was decided to move a section of the fence to encompass the air conditioning unit and fan. Mrs. Day mentioned that she was told that the heating and air conditioning units in the Kindergarten classes were not working properly. At the junior-senior high school, it was stated that the building needs a general cleaning badly. The committee viewed the landscaping and it was stated that it should be prettier than it is. The holes in the EFS structure need repaired. The gym needs a good cleaning. President Morris suggested changing to a micro fiber mop head. It has a rectangle design which would get into the corners better. There would be more of a start up cost when ordering custodial supplies for next year due to having to buy new mop heads, handles and buckets. They can also be used as dust mops. We could use the washer and dryer in Ms. Haslet’s classroom and then get rid of the set in the maintenance area.

- b. Policy Committee – The Policy Committee reviewed the Coaches/Sponsors Handbook, the Athletic/Activity Handbook and the Press Plus Policy updates. The committee developed a Fan Code of Ethics Policy to inform fans of what is expected of them when attending games. This would be posted at all games. Also, a Parent Code of Ethics Policy was developed. Parent meetings will be held prior to all seasons starting. Parents will know what is expected of them and how to support their children. A signature page would be added for the parents to sign. A signature page was also added to the Coaches/Sponsors Handbook. There are new GPA requirements for students that will start the second semester of the 2011-2012 school year. The GPA requirement will be 1.80 GPA to continue to play sports. All students can play sports for the first semester of the 2011-2012 school year. At the end of the first semester, any player who does not receive a 1.80 will not be eligible to play sports of any kind the rest of the school year. A 1.80 GPA at the end of the 2<sup>nd</sup> semester would make players eligible to play the first semester of the 2012-2013 school year and so on. This would make all students who want to play sports maintain a 1.80 GPA at all times and not be able to slack off when the sport they play is in the off season. Mr. Merten suggested having a prior approval list which coaches would have to allow players to go home with another players parents, sibling, etc. The people on the list would be approved by the Principal. There would be certain criteria on who could be on the list. The Press Plus Policy updates are word changes. The policies are 3:60, 4:15, 5:120 and 7:310.

## V. Other Reports

- a. There were no Other Reports.

## VI. Principal's Report

- a. Mr. Schulte stated that Mr. Maddox and he are in the process of interviewing for the Band/Choir Director position. Mr. Rohner made a presentation during the PLC time to the staff. It is an intervention that he uses during his reading instruction. He gave staff members ways to modify it to their grade level. Internet Safety Week was last week. It was a great success. He thanked Mrs. Gimbel, Mr. Wuehler. He thanked the PTO for the money. Most of the PTO money was used to giveaway 30 to 40 internet safety shirts. Mrs. Jett has been recognized through the IEA Region V as an outstanding teacher. Mr. Rohner submitted her information and we found out last week that she had been selected. Third quarter honor roll was in the Board packets. The PTO Honors Program will be held May 17<sup>th</sup> in the elementary gym at 7:00 p.m. The reading textbook adoption is being finalized. The committee will meet in May with Mrs. Garrison, Debbie Owen and the textbook representatives to sort out the funding. The lift station at the elementary is back in operation. The Pre-K Grant has been submitted. He thanked Ms. Landreth for her help in reviewing the grant before submitted it.
- b. Mr. Maddox stated that there are handouts on the table regarding congratulations to the student. Odin Schools is reviewing the baseball cooperative agreement again after it was approved by Odin Schools at last months board meeting. During Internet Safety Week, a door contest was held. The winner was 7<sup>th</sup> grade and will receive a pizza party for winning. A Dating Violence Seminar was held March 31<sup>st</sup> at the High School. PSAE testing will be held April 28<sup>th</sup> and 29<sup>th</sup>. PSAE prep will be held this Wednesday and Thursday. The Junior

High Awards Ceremony will be held May 3<sup>rd</sup> at 7:00 p.m. The High School Awards Ceremony will be held May 10<sup>th</sup> at 7:00 p.m. Jeffrey Hammer played in the KC All Star game.

#### VII. Superintendent's Report

- a. Superintendent Garrison stated that the State currently owes us \$251,972.66. The Storm Water Water Project is still being delayed due to the rain. Superintendent Garrison stated that she will be driving the School Improvement Grant to Springfield on April 29, 2011. The District has been awarded the School Energy Efficiency Grant. The grant was submitted for a total of \$148,129.00. This is a 50/50 matching grant. This means the District cost would be \$74,064.50. The grant was submitted for the south side windows in the gym at the Junior-Senior High and for the Elementary roof. Spring Break will be April 21<sup>st</sup> through April 25<sup>th</sup>.

#### VIII. Board President's Report

- a. President Morris stated that he wanted to congratulate Superintendent Garrison for completing a half marathon that took place a few weeks ago. The Post Prom theme is Las Vegas. There will be a casino area, several jumps, a hypnosis performance and redneck golf.

#### IX. Old Business

- a. There was no Old Business.

#### X. New Business

- a. Shall the following Consent Agenda items be approved?
  1. Approve open and closed meeting minutes from March 16, 2011 and March 21, 2011
  2. Approve activity fund, accounts and expenditures
  3. Approve April bills and payroll
  4. Approve repayment of the Revolving Fund
  5. Adopt the 2011-2012 school calendar
  6. Approve the Workers' Compensation Self-Insurance Trust, IASB legal Liability Renewal, Treasurer Bond and student Accident Insurance
  7. Authorize the Superintendent to amend the FY11 budget
  8. Appoint Teresa Cooksey as District Treasurer for the term of July 1, 2011 to June 30, 2012
  9. Accept Mary Conlon's resignation request as Classroom Aide effective at the end of the 2010-2011 school year with regrets
  10. Approve the high school boys' baseball cooperative agreement with Odin High School for the 2011-2012 and 2012-2013 school years with Sandoval being the host school
  11. Approve the high school boys' cross country cooperative agreement with Odin High School for the 2011-2012 and 2012-2013 school years with Odin being the host school
  12. Approve the high school girls' cross country cooperative agreement with Odin High School for the 2011-2012 and 2012-2013 school years with Odin being the host school
  13. Approve first reading of Fans' Code of Ethics policy
  14. Approve first reading of Parents' Code of Ethics policy
  15. Approve first reading of the following Press Plus policies:

2:140	Communication to and from the Board
2:220	Board of Education Meeting Procedure
2:230	Public Participation at Board of Education Meetings and Petitions to the Board
2:240-E1	Exhibit – Press Issue Updates
2:240-E2	Exhibit – Developing Local Policy
2:250	Access to District’s Public Records
2:260	Uniform Grievance Procedure
3:60	Administrative Responsibility of the Building Principal
4:10	Fiscal and Business Management
4:15	Identity Protection
4:170	Safety
5:10	Equal Employment Opportunity and Minority Recruitment
5:30	Hiring Process and Criteria
5:40	Communicable and Chronic Infectious Disease
5:90	Abused and Neglected Child Reporting
5:120	Ethics and Conduct
5:150	Personnel Records
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:260	Student Teachers
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
5:300	Schedules and Employment Year
6:150	Home and Hospital Instruction
6:160	English Language Learners
6:190	Extracurricular and Co-Curricular Activities
6:300	Graduation Requirements
7:50	School Admissions and Student Transfers to and from Non-District Schools
7:100	Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
7:260	Exemption from Physical Activity
7:280	Communicable and Chronic Infectious Disease
7:310	Restrictions on Publications
8:110	Public Suggestions and Concerns

Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. The Board scheduled a Special Board Meeting on April 27, 2011 for reorganization of the Board of Education.

c. Shall the Board approve the Coaches/Sponsors Handbook for the 2011-2012 school year?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

d. Shall the Board approve the Athletic/Activity Handbook for the 2011-2012 school year?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

e. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting
3. The placement of individual students in special education programs and other matters relating to individual students.
4. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of minutes

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:41 pm</u>

Return to Open Session:

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:33 pm</u>

f. Shall the Board approve Rhonda Benjamin's sick leave from May 3, 2011 through May 31, 2011?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

g. Shall the Board approve Becky Hollingsead's request to serve as Volunteer Assistant Junior High Cheerleading Sponsor for the 2011-2012 school year?

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

h. Shall the Board employ Christy Uhls as Junior-Senior High School Secretary?

Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

XI. Communications

a. There were no Communications.

XII. Adjournment

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>X</u>	<u>8:35 pm</u>