

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501
BOARD OF EDUCATION MEETING**

March 21, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

MEETING MINUTES

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: David Schauer, Gaye Butler, Brenda Kunick, Rose Brandmeyer, Marsha Kelly, David Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:00 pm</u>

II. Removal of Items from Consent Agenda

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

- a. There were no Board Committee reports.

V. Other Reports

- a. IASB Spring Dinner Meeting – Mr. Merten

Mr. Merten stated that he received a call from John Fridley, Chair of the IASB Kaskaskia Division. The Kaskaskia Division is putting together a nominating committee to screen applicants for the division officers which includes resolutions and division chair. Bylaws were written that state the nominating committee must be formed and all nominations have to go through the committee before the officers are elected. Mr. Merten was asked to serve on this committee and he accepted. Mr. Merten thought since he accepted the position that it would be nice if he attended the meeting. The meeting was held at Franklin Park School. Deann Sullivan gave the legislative update. The “c word” was the topic of the night. The bill by Bob Ritta was reviewed. The bill states that all districts and boards will be dissolved by July, 2012. The Association is opposing the idea, but they are willing to discuss consolidation with those parties involved which would be Districts and Superintendents. There would be county districts consisting of 20,000 to 25,000 students. Schools would be so lumped together that some students would have bus rides two to three hours one way.

b. KSED Governing Board Meeting – Mr. Merten

Mr. Merten stated that the hot topic was Wesclin School Districts request to be voluntarily removed from KSED. On January 18, 2011, the Wesclin Board of Education adopted the resolution to be removed from the cooperative. The resolution was accepted by KSED. For the resolution to pass, all 33 member districts must pass the resolution. This item is on the agenda for tonight. Wesclin has a target date of July 1, 2012 to join a neighboring cooperative. Mr. Merten believes there are some personality conflicts and billing concerns. Superintendent Garrison also attended the meeting.

VI. Principal's Report

- a. Mr. Schulte stated that Family Reading Night and Book Fair will be held on March 31, 2011 from 6:00 p.m. to 7:30 p.m. The Grandparents Breakfast will be held on April 1, 2011 at 7:45 a.m. The Fresh Fruit and Vegetable Grant is due March 31, 2011. The grant has been written and forwarded to Mrs. Cooksey for review. Mrs. Cooksey handles all the paperwork for the grant. The school should know by April 29, 2011 if the grant was approved. There is an ash tree and a large oak tree on the elementary playground. The oak tree is located by the Pre-K building. There are a lot of dead limbs in both trees. A parent has offered to remove the entire oak tree at no charge if the Board is interested. This does not require board action, but Mr. Schulte thought the Board should have input on this matter. The parent is the owner of Right Way Tree Service. President Morris stated that the Building Committee will be meeting soon and will look at the trees. Preliminary Kindergarten enrollment is at 26 students. 22 students are currently in the Pre-K program. Two students are in the Early Childhood Program and two students have made appointments that are not currently in any district sponsored program. Mr. Rohner has nominated Mrs. Jett for the Outstanding Teacher Award through the IEA Region 5. Mr. Rohner writes that Mrs. Jett has become a literary leader in our school. She promotes reading through a variety of instructional methods. Last week she made a presentation to the staff on how to use the smart response controllers with the smartboard. The Textbook Committee will be meeting on Wednesday after PLC time to meet with the grade level teams and to gather information from the rest of the teachers. ISAT testing has been completed. The teachers worked hard to get this completed. There were 14 students who had to do makeup tests. The makeup tests are all done.
- b. Mr. Maddox stated the ISAT testing has also been completed at the Jr.-Sr. High School. All the makeup tests are done and all tests are boxed up. 85% of the students must meet or exceed on the test to meet AYP. The teachers worked hard and they thought the students also worked hard. A party was held on last Friday. Mr. Maddox thanked the PTO for sponsoring the party with popcorn and soda. The science fair was held here on Thursday, March 10, 2011. There will be several students attending a science fair in Carbondale on March 29, 2011. The Check In/Check Out Program has been started at the Jr.-Sr. High School. Any students with four or more office referrals in the second semester qualify for the program. The program has about 25 students in it. Each student is teamed up with a teacher who they do not have. The teacher meets with the student in the morning and asks how things are going and what they need to do to start out on the right foot. There is a checklist that the student takes to each teacher throughout the day. The student then meets with the mentor at the end of the day and discusses how the day went. There was a \$1,000

donation from Myrna Snyder in memory of Cody Snyder. There donation consists of a \$250 donation to the High School Athletic Program, a \$250 donation to the Junior High Athletic Program and a \$500 donation to the Band Program. Ms. Snyder also donated five picnic tables in memory of Cody

Snyder. Two tables were placed on the west side of the building. Three tables were placed out by the concession stand. Handbook committees have been formed. The Athletic/Activity Handbook Committee will meet on April 4, 2011 at 3:30 p.m. The Coaches/Sponsors Handbook Committee will meet on March 29, 2011 at 3:30. The CNA students attended a HOSA Competition. Kaycee Gambill placed fourth in job seeking skills. Cassandra Morris placed sixth in prepared speaking and seventh in nursing assistant. There were 583 students from 18 schools that participated in the competition.

VII. Superintendent's Report

- a. Superintendent Garrison stated that the State currently owes us \$141,927.09. The canopy has been installed. The retention basin has not been started yet due to all the rain. We are looking at extending the school day at the Jr.-Sr. High School. School days would be from 8:00 a.m. to 3:30 p.m. Teachers have also offered to teach early bird classes and late stay classes. This is part of the School Improvement Plan. Mr. Rohner had a conversation with the elementary teachers. The elementary teachers are willing to extend their days as well. Students would be dismissed from the gym at 8:15 a.m. Classes would start at 8:20 a.m. with announcements and would end at 3:10 p.m. Teachers would be at the elementary from 8:10 to 3:20 p.m. The additional minutes would be used to extend the curriculum. There will be new nutrition mandates coming the next school year or the following school year. Bears Distributing is offering a service to coordinate the required paperwork and plan the menus for the new mandate. This service is free of charge through Bears Distributing since we purchase products from them. The menus would be consistent in both buildings. Both Mr. Speiser and Mrs. Michael would have input into the menus. We need to start coordinating this change now through Bears Distributing. The mandate requires an increase in fruits, vegetables and grains daily. Flavored milk must be fat free. White milk must be 1% or less. There is also a reduced sodium content. Bears Distributing would also be able to help us save money through our commodities and what we keep on hand.

VIII. Board President's Report

- a. President Morris stated that he would like to schedule a Building Committee meeting. The committee members would do a walk through of both buildings, look at summer cleaning and point out areas of concern. The Building Committee meeting was scheduled for April 7, 2011 at 5:30 p.m. President Morris stated that a Policy Committee meeting needs to be scheduled to review the Coaches/Sponsors Handbook, Athletic/Activity Handbook and any new policies. The Policy Committee meeting was scheduled for April 7, 2011 to immediately follow the Building Committee meeting.

IX. Old Business

- a. Shall the Board approve the Glass & Shuffett FY11 audit proposal, as presented, with the gross fee not to exceed \$8,750.00?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>2nd</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

X. New Business

- a. Shall the following Consent Agenda items be approved?
1. Approve open and closed meeting minutes from February 28, 2011
 2. Approve activity fund, accounts and expenditures
 3. Approve March bills and payroll
 4. Approve repayment of the Revolving Fund
 5. Approval of IHSA membership for the 2011-2012 school term

Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- b. Form Steering Committee to investigate the proposal for a new elementary building and set first date meeting.

The Board discussed the forming of a Steering Committee. President Morris and Vice President Gore stated that they would be willing to serve on the committee. Superintendent Garrison stated that David Pool will attend and that a tentative date of April 26, 2011 has been scheduled. Superintendent Garrison asked the Board members to send her one parent name and one community member name to serve on the committee. There would probably be about one meeting a month for the next year.

- c. Discuss the 2011-2012 proposed school calendar

Superintendent Garrison stated that the 2011-2012 proposed school calendar will need to be approved at the April Board meeting. There are 10 emergency days built into the calendar for next year. We are looking at August 18, 2011 for the Teachers' Workshop Day and August 19, 2011 for the first student attendance day. Students would get out of school for Christmas break on December 20, 2011. The Teachers' Workshop Day would be held on December 21, 2011. School would resume on January 3, 2012. If all 10 snow days are used, school would end on June 5, 2012.

- d. Shall the Board adjourn to Closed Session: Purpose
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
 2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting
 3. The placement of individual students in special education programs and other matters relating to individual students.
 4. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of minutes

Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:35 pm</u>

Return to Open Session:

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:29 pm</u>

- e. Shall the Board review closed session minutes according to Sandoval CUSD #501 Board of Education Policy 2:220 and determine that all minutes should remain closed by a motion:

1. September 20, 2010
2. October 18, 2010
3. December 20, 2010
4. January 24, 2011
5. February 16, 2011
6. February 28, 2011

Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- f. Shall the Board approve the partnership with the Consortium for Educational Change With the understanding that all fees will be included in the School Improvement Grant Section 1003g?

Heather Day	<u>2nd</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- g. Shall the Board approve a resolution granting Wesclin C.U.S.D. #3's Petition to Withdraw From KSED?

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- h. Shall the Board approve Gaye Butler's retirement request as Guidance Counselor at the end of the 2012-2013 school year with regrets?

Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- i. Shall the Board adopt the Resolution, as presented, for non-tenured teacher dismissal of David Schauer, HS English Teacher?

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

XI. Communications

a. There were no Communications.

XII. Adjournment

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>X</u>	<u>9:22 pm</u>