

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501  
BOARD OF EDUCATION MEETING**

March 19, 2012

Sandoval Junior-Senior High School Board Room

7:00 p.m.

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**MEETING MINUTES**

**I. Roll Call and Pledge of Allegiance**

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Robbyn Stocking, Christine Hollenkamp, Ed Guinn, Richard Neikes, Melanie Brink, John Scattergood, Wil Doolin, John Rohner, Linda Brissenden, Jim Maddox, Annie Gray, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:00 pm</u>

**II. Removal of Consent Agenda Items**

- a. There were no items removed from the Consent Agenda.

**III. Recognition and Comments From Employees and Public**

- a. Mrs. Stocking stated that she went to the PBIS Conference in Fairview Heights in January. She got a lot of good ideas. Mr. Neikes went to the Tier II training. She found that we need bring back a more universal team. There were wonderful ideas and speakers at the conference and she brought back a lot of good knowledge. She thanked the Board for sending her and Mr. Neikes to the different meetings and workshops. She believes in the PBIS program and she believes it can be a success if we all work together as a District. Mr. Merten stated that Mary Beth Merten accepted a four year scholarship with Blackburn College and she will be playing volleyball. In the pharmacy community, there is an organization called the Rho Chi Society. It is like the National Honor Society of pharmacy. Kelly Merten was nominated and there is a ceremony on April 14<sup>th</sup>. Mr. Merten stated that this is proof that Sandoval can put out good students, but they have to work at it. Mrs. Stocking stated that Nathan Rohner, former Sandoval student, has been offered a Masters Program at U of I. He is examining Georgia Tech and Purdue. Nathan received an award for Outstanding Student in Mechanical Engineering from the Department of Engineering at Southern Illinois University at Edwardsville.

**IV. Board Committee Reports**

a. Policy Committee

President Morris stated that the committee met last Tuesday. The committee made a few

adjustments and reviewed the presented Drug Policy. The committee is not ready for the first reading of the Drug Policy yet. The policy covers all extracurricular activities. The policy states 7-12 grade, but we have students in 5<sup>th</sup> and 6<sup>th</sup> grade who participate in extracurricular activities. This is a random test so students will not know when they will be called to test.

## V. Other Reports

### a. Elementary Steering Committee

The Elementary Steering Committee met on March 6<sup>th</sup>. There are signs around the community about voting yes to the referendum. President Morris thanked everyone who put the signs in their yards. Tomorrow is the election and President Morris encouraged everyone to go vote.

### b. Teacher Evaluation Committee

Mrs. Gore stated that the Teacher Evaluation Committee met on Thursday. They are making great progress. The committee has been asked to present the model at the Great Lakes TURN forum. Mrs. Gore is proud of where they are at on the model. Superintendent Garrison stated that districts are calling from around the area wanting to know when it will be finalized.

## VI. Transformation Administrators' Report

Last Monday Jennifer Hopkins and Angie Helm attended an RtI meeting at the high school in Effingham. After the meeting was over, it was arranged for Mrs. Hopkins and Mrs. Helm to see other teachers teaching English and Science. Last Tuesday Mrs. Telford's students competed in the Envirothon. The students placed 1<sup>st</sup> in County Schools and 5<sup>th</sup> overall out of 30 schools. Randy Pursley placed 1<sup>st</sup> in aquatics. Mrs. Butts took the Health Occupation students to the HOSA Conference. Susie Morrison, Deputy Superintendent of Public Instruction, was here. She talked with the SIG team and interviewed students. Mrs. Brissenden received a call from Kaskaskia College. They arranged for an artist to talk to 18 students who are interested in drawing. The artist is an Associate Professor in Art at Southern Illinois University at Carbondale. He was here for 2 hours with the students at no cost to the school. His normal fee is \$2,000 a day. He wants to come back and work with the students if the District will pay his mileage. Students also got to meet a memory expert. In 20 minutes, the memory expert taught the students to memorize a list of 20 random items in order. He wants to work with the students for the next three years on memory training and to help them perform better in their academic classes. The memory expert usually charges \$899 a person. Sixteen students arrived at school at 6:00 am this morning. The students went to Midland State Bank in Effingham. The students got to hear a national speaker on how to make tomorrow the best day of your life. He was in town to speak at St. Anthony's Hospital and the students got to listen to him at no cost. The students then went to Effingham High School where they sat in on a class taught by the National Teacher of the Year from two years ago. He talked to them about goal setting. The students went to the Firefly Grill in Effingham for lunch. The restaurant is usually closed on Mondays. The chef invited the students to the restaurant and served them a very nice lunch at no charge. After the chef talked to the students about how he got the restaurant started, Chad Thompson, Vice President of Heartland Dental, talked to them about smart goals. The students found the common thread of all the people they met today. First, everyone had a passion for what they do. Second, everyone would do it if they didn't get paid a lot of money to do it because it is what they love. Third, everyone came from very small schools.

Fourth, they had to work really hard, but it was something they wanted so it was worth it. It took hard work and they didn't have anything given to them. They had to work for it. Mrs. Brissenden received several texts from students about how excited they were about what had happened today. This is what education is about. This is engaged learning. Mrs. Brissenden stated she had an awesome week with the students and thanked the Board for the opportunity to work here.

## VII. Principal's Report

- a. Mr. Maddox stated that the staff has been working on PBIS, RtI, Ruby Payne, ADHD training, pacing guides and several other items during PLC time. Teachers are stating they need more time to get things done because there are not enough hours with PLC time to get everything done. After school tutoring has started at the Elementary School. There are currently 25 students enrolled in the program. This is not doing homework after school. This is teaching academic skills. The program is through Sylvan Learning. Five teachers have been employed by Sylvan Learning. The teachers received training to teach the Sylvan Learning Program to the students. Mr. Maddox stated that we will have approximately 38 to 40 kindergarten students for next year. Mr. Maddox congratulated Brenda Kunick for being named MTC Girls' Basketball Coach of the Year. Brooke Rhodes and Bridget Horton were congratulated for being named to the MTC Girls' All-Conference Basketball Team. Kristin Perkins was congratulated for receiving honorable mention. Warren Jones was congratulated for being named the MTC Boys' All-Conference Basketball Player of the Year. Trevor Gore was congratulated for being named to the All-Conference Basketball Team. Jacob Wooters was congratulated for receiving honorable mention. Jalynn Day was congratulated for winning the Knights of Columbus Free Throw Contest. She will advance to State on April 14<sup>th</sup>. Brooke Rhodes received a scholarship for golf from Kaskaskia College. The PTO Book Fair will be held on March 22<sup>nd</sup> and 23<sup>rd</sup>. Family Reading Night will be held at the Elementary School on March 22<sup>nd</sup> from 6:00 pm to 7:30 pm. On Friday, March 23<sup>rd</sup>, there will be a grandparents breakfast served in the cafeteria. Early Childhood, Pre-K and Kindergarten screenings will be on March 29<sup>th</sup> and 30<sup>th</sup>. Mr. Maddox stated that the District will need to look at pay increases for the officials on all sports. Mr. Maddox will be calling other Districts to see what they pay in order to make a recommendation to the Board.
- b. Mrs. Gray stated that the team that placed 5<sup>th</sup> overall in aquatics at the Envirothon was Randy Pursley, Nico Rodriguez, Cherokee Ray, William Pennington and Wyatt Shuler. Macy Weemer placed 10<sup>th</sup> overall in Veterinary Science at the HOSA Conference. Brooke Rhodes and Brett Little placed 9<sup>th</sup> overall in Public Health Emergency Preparation. Last Friday was the 3<sup>rd</sup> Quarter PBIS Celebration for the Jr.-Sr. High School students. Students signed up for what activity they wanted to participate in. The students really enjoyed it. The Handbook Committee will meet on March 29<sup>th</sup> at 3:30 pm.

## VIII. Superintendent's Report

- a. Superintendent Garrison stated that the election is tomorrow and that an Alert Now message will be going out to remind everyone to vote. The State of Illinois owes the District \$142,237. We received \$33,010 for the FY12 Pre-K Grant. The Race to the Top

3 application is due March 30<sup>th</sup>. A lot of the requirements for Race to the Top 3 have already been implemented. Superintendent Garrison stated that she is serving on a Principal Preparation Review Panel. All universities are required to resubmit their Principal Preparation Program. The rules have changed drastically. Anyone who has their Type 75 certificate, which is their Principal certificate, will be grandfathered in. The State is going to a licensure system in 2014. Principals and Assistant Principals will have a Principal endorsement. There is be another program for Department Chairs and Athletic Directors. It will be a year internship. Management is just a small part of being a Principal now. Instructional Leadership will be the main focus. The new program starts September 1, 2012.

#### IX. Board President's Report

- a. President Morris asked that everyone go vote tomorrow.

#### X. Old Business

- a. There was no Old Business.

#### XI. New Business

- a. Shall the following Consent Agenda items be approved?
  1. Approve open and closed meeting minutes from February 1, 2012 and February 27, 2012
  2. Approve activity funds, accounts and expenditures
  3. Approve March bills and payroll
  4. Approve repayment of the Revolving Fund
  5. Approval of IHSA membership for the 2012-2013 school year
  6. Appoint Teresa Cooksey as District Treasurer for the term of July 1, 2012 to June 30, 2012
  7. Approve first reading of the following Press Plus policies:
 

6:320	High School Credit for Proficiency
2:120	Board Member Development
2:120-E2	Exhibit – Website Listing of Development and Training Completed by Board Members
2:190	Mailing Lists for Receiving Board Material
2:200	Types of Board of Education Meetings
2:220-E2	Exhibit – Motion to Adjourn to Closed Meeting
2:220-E6	Exhibit – Log of Closed Meeting Minutes
4:110	Transportation
4:170	Safety
5:10	Equal Employment Opportunity and Minority Recruitment
5:30	Hiring Process and Criteria
5:125	Personal Technology and Social Media; Usage and Conduct
5:190	Teacher Qualifications

5:220 Substitute Teachers  
 5:260 Student Teachers  
 5:285 Drug and Alcohol Testing for School Bus  
 and Commercial Vehicle Drivers  
 6:50 Instruction  
 6:110 Programs for Students At Risk of Academic  
 Failure and/or Dropping Out of School and  
 Graduation Incentives Program  
 6:280 Grading and Promotion  
 7:100 Health, Eye and Dental Examinations;  
 Immunizations; and Exclusion of Students  
 7:190 Student Discipline  
 7:270 Administering Medicines to Students

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>2nd</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. Shall the Board approve the Glass and Shuffett FY 12 audit proposal, as presented, with the gross fee not to exceed \$8,900?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

c. Shall the Board approve the 2012-2013 proposed school calendar?

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

d. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review.

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:39 pm</u>

Return to Open Session:

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:24 pm</u>

e. Shall the Board review the closed session minutes, according to Sandoval CUSD 501 Board of Education Policy 2:220, and determine that all minutes should remain closed?

1. September 19, 2011
2. October 17, 2011
3. October 26, 2011
4. November 21, 2011
5. December 19, 2011
6. January 23, 2012
7. February 1, 2012
8. February 27, 2012

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>1st</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- f. Shall the Board approve Superintendent Jennifer Garrison's contract extension to include the 2012-2013, 2013-2014 and 2014-2015 school years?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- g. Shall the Board adopt Resolutions, as presented, for the non-tenured teacher dismissal of Lauren Caldwell and Raquel Altom?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- h. Shall the Board employ Melanie Brink as Elementary School Principal?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

## XII. Communications

- a. The Board received a thank you note from the family of Joshua Jezek for the plant that was sent to the funeral.

## XIII. Adjournment

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:26 pm</u>