

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501
BOARD OF EDUCATION MEETING**

February 28, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

MEETING MINUTES

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: John Rohner, Kristi Holland, Leslie Smith, David Pool, Marilyn Gimbel, Mike Chontofalsky, Nancy Gregory, David Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>Absent</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:02 pm</u>

II. Removal of Items from Consent Agenda

- a. Item 6 was moved from the Consent Agenda to item I under New Business.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

- a. There were no committee reports.

Tammy Neu entered at 7:05 p.m.

V. Other Reports

- a. Design Architects – Discussion of School Construction Grant
David Pool from Design Architects was in attendance at the meeting. Mark Ritter was not able to attend. Mr. Pool stated that it was his understanding that the Board is ready to move forward with preparations for the School Construction Grant Program. The 2003 construction list was just finished. It consisted of 90 plus schools. It was the biggest list in the history of the program. The 2004 school construction list is a much smaller list and Sandoval is a part of this list. Mr. Pool encouraged the Board to get information out to the public. Several schools had changes in their priority listing on the 2004 school construction list due to their free and reduced numbers. The priority changes were largely due to students not signing up for free and reduced meals because of the stigmatism associated with the program. This made schools drop several places in their priority listing. Mr. Pool suggested that the district

encourage all students who are eligible to register for the program. This is part of the reporting and will affect your priority listing. If there is not enough money to fund the entire 2004 list, it could mean a delay in funding of a year or two or more. Mr. Pool anticipated that our site visit could come in the next three or four months. When they come, they will ask you to specifically quantify what your project will be. When they perform the site visit and get your budget, program numbers and scope of work, they will establish a participation dollar amount and that will be what your project is. So there is incentive for you to get to that point where you can answer their questions and give them the information they are seeking fairly quickly. Mr. Pool suggests that we go ahead with programming and conceptual design of the new elementary school. It is important to get community input as well as faculty and staff input. Design Architects would gather the input from everyone and compile a program for what the project would be. This program would quantify everything that would be asked for when the site visit occurs. The next step would be conceptual design. The program would be taken and a general floor plan and image of what the building would look like would be drawn up. Superintendent Garrison stated that a steering committee was looking at being formed. Mr. Pool stated that a steering committee is a very good source of ideas and a source of getting information back to the public. Mr. Pool suggested that the committee consist of seven to nine people and include a wide variety of people. Business owners, someone from the ministry, faculty or staff members, an administrator and a Board member from the Building Committee are some of the people that should be on the committee. The current grant application in place has a cost projection of about six million with about a one and a half million dollar local share. The District would have the opportunity to adjust the amount to what their needs are today.

b. Mrs. Gimbel – Presentation of New District Website

Mrs. Gimbel has worked very hard on the new district website for about six months. The new domain name is sandoval501.org. The very top of the homepage has a rotator for different pictures. There are several different links at the top with a lot of navigation of them. The following links can be found on the homepage: parent page, photos, departments, schools, district, community, district programs, standards, homeless and assessments. Along the left side is a hawk heroes section, a hawk's nest news section and a Blackhawk bulletin board. There is also a map of the area, school closing information and a calendar. The parent's page has links to lunch menus, district calendar, honor roll, Alert Now, HomePlus, Café Enterprise, Schedule Star, registration information and medical forms. All information is put on as PDF's. There is also an Adobe Acrobat Reader to download for the PDF's if anyone needs it. The District link has Board information, district information and financial information. The community page has PTO, alumni and retiree's roster. The Alumni page is a listing of graduating classes so events for the class reunions can be posted. On the home page, there is a login section. The company that is hosting the new website has assigned us 25 logins. This login can be used to update the calendar on the home page, etc. There are no sports activities listed on the calendar since there is a link to Schedule Star which already has that information. The site is now live, but no one knows about it. Mrs. Gimbel stated that only the principals have seen the new site until this presentation to the Board. Presentations to the faculty and staff are scheduled for this week. Mrs. Gimbel wanted the Board's opinion before it goes out. She is open to any suggestions. President Morris stated that he appreciated all the hard work from Mrs. Gimbel on the new web site.

VI. Principal's Report

- a. Mr. Schulte stated that the Pre-K RFP has been released from ISBE. Starting this year, it is a competitive grant and Mr. Schulte will start writing the grant this week. The grant will be awarded based on poverty, past history of program, serving the most students, keeping the program full with 40 students, serving the at-risk students and maintaining a high quality program. Honor Roll for first semester and second quarter was included in the Board packets this month. Mr. Schulte set in on a webinar for the Fresh Fruits and Vegetable Grant. This program helps by giving a snack twice a week to every student. The lower grades get the snack in the afternoon since they eat lunch first. The higher grades get the snack in the morning since they eat lunch last. The textbook adoption committee has met on three separate occasions and will meet this Thursday to look at the publishers materials. With the help of Keri Garrett at the ROE, we have been able to acquire five days of help from Debbie Owen. Ms. Owen is a retired Assistant Superintendent who specializes in curriculum and has done textbook adoptions for several years now. She has helped lay out a timeline, an action plan and a long term action plan as to how we need to develop the teachers to teach the textbooks how they were to be taught and use the material that comes with it in the proper way. Mr. Schulte visited three schools in Effingham. He is very proud of what we are doing at the Elementary. We are doing everything that Effingham is doing. Preschool screening will be held on March 24th and 25th from 1:00 p.m. to 7:00 p.m. Mr. Schulte received a thank from Shelby Jolly who is the Preventive Educator from the Amy Center. She wanted to let Mr. Schulte know how well receptive she felt and how open and friendly everyone was to her while presenting the Good Touch/Bad Touch Program.
- b. Mr. Maddox stated that the Jr.-Sr. High School Honor Roll for the first semester and second quarter were included in the Board packets this month. The Junior High received the 2010 Spotlight Award for the third year in a row. The high school boys' basketball team placed first in the Christ Our Rock Lutheran Tournament. PLC is working on collaboration of goals. ISAT testing will begin the week of March 7th for grades 3 – 8. Tim Hurley received first place in Engineering Graphics at the WYSE competition. He will advance to sectionals on March 8, 2011. The Beta Club blood drive collected 38 units for the Red Cross. There is a thank you list on the table of everyone that was involved with Homecoming.

VII. Superintendent's Report

- a. Superintendent Garrison stated that the State of Illinois currently owes the District \$253,935.96. The State owes us \$70,000 just for the Pre-K Program. Expenditures are at 61% for the Education Fund, 50% for the Transportation Fund and 23% for the Building Fund. The Storm Water Project is just starting so there has been no payments made as of yet. The Governor is proposing to eliminate all Regional Offices of Education and mandating consolidation from 800 plus districts down to 300. The IASA and IASB has drafted a position statement that they will be voting on in March strongly opposing the Governors' proposals. We will need to watch and monitor the situation closely. There has been no news on the School Improvement Grant. At the last Board meeting, it was discussed about having community meetings. Superintendent Garrison suggested inviting the stakeholders from the different community groups to a special Board meeting and put out the invitation for herself and a Board member to attend and their meetings and discuss the

grant. A part of the School Improvement Grant is to create a new principal and teacher evaluation. The Consortium for Educational Change has been highly recommended to partner with. This would be paid for out of the grant. We would become a member of the consortium and they would provide the support. Mr. Cooper, the Uniserve Director, recommending them and we have opened a line of communication with them. Originally we were told we were to rural and would not work with us. Mr. Cooper talked with them and opened the door for us. They have an office in Carterville. It will take a letter from Superintendent Garrison stating that the Board, the Administration and the union is willing to work together for them to help us. Superintendent Garrison will be meeting with Mr. Rohner within the next month and putting this on the agenda for a motion to move forward with that in the grant application. There will be no cost to the District. It will all be under the School Improvement Grant. At the end of January, Superintendent Garrison and Mark Mullen from ISBE worked up a three year financial projection. Last year it was stated that it would take three years to get out of deficit spending. We are currently in the black due to receiving a lump sum of late payments from last year on this years books. The payments should have been received in FY10, not FY11. Also, the Education Federal Jobs money was received. This year federal revenue is \$793,000 and for the next three years, it will drop to \$495,000. There is a big difference in both State and Federal revenue because we do not expect any additional Federal revenue to keep us afloat the next three years. The result of operations for this year shows a positive balance, but the next three years, if the assumptions we have made are correct, will be in deficit spending. The assumptions that were made are the EAV and student enrollment will remain stable and the State will pay at least two of our categorical payments each year. 2012 will have a deficit of \$76,000. 2013 will have a deficit of \$30,000 and 2014 of \$66,187.

VIII. Board President’s Report

- a. There was no Board President’s Report.

IX. Old Business

- a. There was no Old Business.

X. New Business

- a. Shall the following Consent Agenda items be approved?
 1. Approve open and closed meeting minutes from January 24, 2011 and February 16, 2011
 2. Approve activity fund, accounts and expenditures
 3. Approve February bills and payroll
 4. Approve repayment of the Revolving Fund
 5. Approve Keith Clark’s resignation as Student Custodian with regrets

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. Shall the Board approve the Frontier Service Agreement for internet service ending June 30, 2012?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

c. Shall the Board set high school graduation for May 26, 2011 at 7:00 p.m.?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>2nd</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

d. Shall the Board set junior high school graduation for May 27, 2011 at 7:00 p.m.?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

e. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting
3. The placement of individual students in special education programs and other matters relating to individual students.

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:00 pm</u>

Return to Open Session:

Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:11 pm</u>

f. Shall the Board approve Theresa Thornton's request for payment of unused sick days?

Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

g. Shall the Board approve William Reynolds' retirement request as Band/Choir Director with regrets?

Heather Day	<u>2nd</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

h. Shall the Board approve Nancy Gregory's retirement request as Jr.-Sr. High School Secretary with regrets?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

i. Shall the Board approve the Glass and Shuffett FY11 audit proposal, as presented, with the gross fee not to exceed \$9,025.00?

1. This item was tabled.

XI. Communications

a. The Board received a thank you from Rose Brandmeyer for the plant that was sent in memory of her mother-in-law. The Board received a thank you from Jennifer Garrison for the plant that was sent in memory of her grandmother.

XII. Adjournment

Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>X</u>	<u>9:17 pm</u>

Approved: _____
Board President

Approved: _____
Board Secretary