

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501
BOARD OF EDUCATION MEETING**

November 21, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

MEETING MINUTES

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Rose Brandmeyer, Gaye Butler, Emily Heinzmann, John Scattergood, Debbie Owen, Jim Maddox, Annie Gray, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:00 pm</u>

II. Removal of Items from the Consent Agenda

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

a. Finance Committee

Mrs. Lyons stated that the committee met on November 9th. The committee reviewed two options that Superintendent Garrison had prepared. One option was a 5.3% increase in EAV. The second option was a 3% increase in EAV. The committee decided to go with the more conservative approach. This puts the District at a levy increase of 2.63% which is below the 105%. No hearing will be required. The committee also thought it would be good to go with this approach if we will be doing a referendum and issuing bonds in the future.

V. Other Reports

a. Elementary Steering Committee

President Morris stated that the committee held a public meeting on November 15th at the Elementary School to discuss building a new school or making repairs to the existing building. There were 42 people in attendance at the meeting which included teachers, board members and committee members. We are on a time crunch. There will an item on the board agenda next month to put on the ballot for the spring election. We need to get this on the ballot to be able to sell bonds. If it passes, it would be good for five years. If we don't get the Capital

Development funds in five years, we would have to put on the ballot again. The community that was in attendance at the meeting was in agreement to build a new school which is the least expensive option. We do not have to decide where the building goes at this time. Mrs. Gore stated that we need to get more of the community members that don't have kids at the school involved. Some community members didn't know about the public meeting until the day of the meeting. Superintendent Garrison stated that there is a Steering Committee meeting tomorrow. The main focus of the meeting will be to plan the next public meeting and talk about how to communicate it to everyone who lives in Sandoval. Superintendent Garrison stated that someone suggested holding the meetings at the Jr.-Sr. High School. Her comment was that since we are talking about the elementary building, the meetings need to be at the elementary school. It was stated that the elementary school is not handicap accessible. Her comment back was that is one of the problems we have at the elementary. Superintendent Garrison said the recommendation was to hold the public meetings in the gym. Mrs. Emily Heinzmann, Committee Chair, stated that the location is going to be a very hot topic with everyone. Her concern is that the committee will have to decide the location in order to gain support. She is fearful that some may not be in support unless it is in the location of their choosing. Mrs. Heinzmann thinks the location of the new building is going to be very controversial.

b. Teacher Evaluation Committee

President Morris stated that the committee met on November 14th. The committee is using a book by Charlotte Danielson. The book bases the evaluation tool on performance and professional development which is key in education. Teachers need to grow and stay up to date. Evaluators have to be educated to do the evaluations. Teachers have to start out with a self evaluation. A timeline is developed to set evaluations. This will be more time intensive than the current model. Mr. Rohner counted around 51 meetings for Mrs. Gray in one year. The plan is to pilot the new model second semester and begin using the model with the 2012-2013 school year. President Morris suggested presenting this at the Chicago conference for small schools. It would be good to get out and be seen and let the other schools come to us for questions at the conference.

VI. Transformation Administrators' Report

Mrs. Debbie Owen stated that she and Mrs. Brissenden started here in July and the rest of the team came on in August. She wanted to let the Board know of the positive changes she is seeing in the building. Teachers turned in pacing guides which are tied to the Common Core Standards. The guide paces where the teacher should be at this time of the year in order to get through the Common Core Standards that need completed this school year. The formative assessments have been completed. The test is based on what the students should know and be able to do. STI scored the tests and reviewed the data with the teachers. The teachers were able to see what the students have mastered and what the students needed to work on. They talked about what needed to be taught over and how to teach it again so that students don't get further behind. The instructional coaches are working with individual students. They have had success with a student that has had discipline problems in the past. The student has gone some time now with no issues. Some of the students they have worked with are making better grades and now have a more positive attitude. Hawk Launch has been revamped to students only with F's in order to get to the freshman students. Mrs. Owen complimented Mrs.

Hopkins, who has been gone on maternity leave, for working with the science students who are struggling and not taking a study block time. Mrs. Day complimented the team for the notes that are going home to the students and parents. It is a very positive thing and is helping.

VII. Principal's Report

- a. Mr. Maddox stated that parent teacher conferences took place on November 7th. Mr. Maddox gave the Board a handout with the summary and comments from the parents. There were 295 contacts made at the Elementary School. Teachers have been working on pacing guides and formative assessments. The Elementary School Christmas Program will be on December 14th at 1:15 p.m. and 6:00 p.m. Junior High Boys' Basketball team placed 4th in the St. Mary's Tournament. Mary Beth Merten was selected for the MTC All Conference Volleyball team.
- b. Mrs. Gray gave the Board a handout with the summary and comments from the parent teacher conferences. There were 402 contacts at the Jr.-Sr. High School. There were 25 more contacts made this year at the high school level. The synthetic drug city ordinance passed last week. Mrs. Gray and Superintendent Garrison will be attending a school that has implemented iPads to get an idea of how they are being used in the classroom.

VIII. Superintendent's Report

- a. Superintendent Garrison stated that the State of Illinois owes the District \$264,671.06. This amount includes one General State Aid payment. This is of some concern. We have not received any FY12 mandated categorical payments. We have not received any of the Pre-K funding. We are seeing the same cycle continue with the State of Illinois. The ROE School Board Dinner is February 6th in Carlyle. The second targeting Achievement Through Governance meeting will be held on November 30th. The Board will be doing a self-evaluation. This will be taking place in Closed Session. Superintendent Garrison stated that she attended the Village Board meeting last week. One topic was the parking and one way streets at the Elementary. The Village wanted to make a motion to make them permanent one way streets. She asked them to table it for a month so she could bring it to the Board. The Board agreed to recommend only having the one way streets during school hours and not permanent.

IX. Board President's Report

- a. There was no Board President's Report.

X. Old Business

- a. Shall the Board approve the request by Mrs. Butts for HOSA to attend the 2012 State Leadership Conference in Decatur, IL scheduled for March 14-16, 2012?

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

XI. New Business

- a. Shall the following Consent Agenda items be approved?
 - 1. Approve open and closed meeting minutes from October 17, 2011 and October 26, 2011
 - 2. Approve activity funds, accounts and expenditures
 - 3. Approve November bills and payroll
 - 4. Approve repayment of the Revolving Fund

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- b. The Policy Committee set a meeting for December 7, 2011 at 6:00 p.m.
- c. Shall the Board approve raising the fund balance of the District Revolving Fund Account?

This item was tabled.

- d. Shall the Board approve the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2011?

Darin Brandt	<u>X</u>	Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

- e. Shall the Board adjourn to Closed Session: Purpose
 - 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:26 pm</u>

Return to Open Session:

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:06 pm</u>

- f. Shall the Board employ High School Girls' Assistant Basketball Coach?
No motion was made on this item.
- g. Shall the Board employ Norman Faulkner as Early Bird Drivers' Education Teacher?

Darin Brandt	<u>X</u>	Heather Day	<u>1st</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

XII. Communications

- a. The Board received a thank you note from Amy Ciborowski, KSED employee who works at the Elementary School, for the plant that was sent to her sons funeral.

XIII. Adjournment

Darin Brandt	<u>X</u>	Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>
Clicker Merten	<u>2nd</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>9:08 pm</u>