

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501  
BOARD OF EDUCATION MEETING**

October 18, 2010

Sandoval Junior-Senior High School Board Room

7:00 p.m.

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**MEETING MINUTES**

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: Christine Hollenkamp, Julie Nolte, Robbyn Stocking, Mark Ritter, David Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Heather Day	<u>X</u>	Rae Ann Gore	<u>Absent</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>Absent</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>7:01pm</u>

**Rae Ann Gore entered the meeting at 7:02 p.m.**

II. Removal of Items from Consent Agenda

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. There were comments from employees or public.

IV. Board Committee Reports

- a. There were no Board Committee Reports

**Clicker Merten entered the meeting at 7:04 p.m.**

V. Other Reports

- a. Design Architects – Mark Ritter
- . Mr. Ritter was in attendance to give the Board an update on the Storm Water Project at the Junior-Senior High School. Mr. Ritter gave each Board member a set of plans, preliminary cost estimate and proposed project schedule. Page 3 is an overall site plan. At the last Board meeting, it was discussed to move the detention basin to the east side of the property, but yet north of the parking lot. The new site plan shows the new location of the detention basin. The storm water from the courtyard and north parking lot would discharge into the detention basin. The water would gradually be pumped to a state highway manhole, which is located on the southeast corner of the property, over the course of about 24 hours to gradually drain the detention basin after a rain event. On plan C-101, the area around the detention basin is a

fence. There will be a double gate in the fence on the southwest corner of the detention basin to allow access. The fence will be a six foot high chain link fence. Signage can be installed on the fence. There will be about a 15 to 20 foot grassy area on the east and west sides of the basin. There would be about a 10 foot grassy area on the north side and 20 to 25 foot grassy area on south side. The detention basin can be maintained as you want. The grass can be mowed when the rest of the lawn is mowed. One item that is not in the plans is the canopy structure going down the stairs to the boiler room. The type of contractor that does this type of work is a building contractor. The estimate on the canopy will be about \$5,000. Mr. Ritter suggested seeking proposals from local contractors on this work and to keep it outside of the bigger project because a subcontractor would be used and that would add 10 to 15 percent to the project. Money can be saved by soliciting a local contractor. Mr. Wood asked that a power source be installed at the pump station in case there is a power outage so a generator could be used. Mr. Ritter stated that the lift station could be put on the emergency system. The bid opening would be scheduled for November 9<sup>th</sup> with bid recommendations at the November 15<sup>th</sup> Board meeting. There is a 10% construction contingency figured into the total cost. If all 10% of the contingency is used, the project will cost around \$156,000.00.

## VI. Principal's Report

- a. Mr. Schulte showed the Board members an article by John Scattergood in the Salem Times Commoner. The article was on the PBIS program at the Elementary. Funds from the first Junior High Cheerleading quilt bingo will be used to purchase 36 chairs. The chairs were ordered several months ago, but the company they were ordered from went out of business. The chairs have been reordered with a different company. Mr. Schulte reviewed the 2010 School Report Card for the Elementary School. Listed below is a summary of the strengths, concerns and the way concerns are being addressed at the Elementary.

### Strengths

1. Parental Contact was 97.4% compared to the state average of 96.2%.
2. Class size was below the state average in grades K through 6. Our overall class size is 17.5%.
3. Attendance was above the state average at 94.8%. State average was 93.9%.
4. Enrollment has remained steady over the course of the past two years at 309 students.
5. During the 2009-2010 academic year, we were at or above the state's average in the meets or exceeds categories in the following area:
  - 3<sup>rd</sup> grade math – 83.3%
6. AIMSweb scores indicate our early elementary students are making gains from year to year.

### Concerns

1. Students scoring below the 77.5%:
  - 3<sup>rd</sup> grade Reading – 66.7%
  - 4<sup>th</sup> grade Reading – 51.2%
  - 4<sup>th</sup> grade Math – 67.4%
  - 4<sup>th</sup> grade Science – 58.1%
  - 5<sup>th</sup> grade Reading – 55.8%
  - 5<sup>th</sup> grade Math – 60.5%

- 6<sup>th</sup> grade Reading – 74.4%
- 6<sup>th</sup> grade Math – 76.7%

Our scores have shown little growth over the past few years in the upper elementary.

2. Our low income status was at 73.5% compared to the state average 45.4%. The student mobility rate at kindergarten through 6<sup>th</sup> was 23.7%. There is a correlation between socio-economic status and school achievement.
3. Overall standardized test scores are generally lower than the state average. This is partly due to the inclusion of all disabled students within the averages and the number of low income students within our District. Our average overall on school performance fell by 2.8% from 2009.
4. Student attendance is still not where we want it to be. We feel that education is not a priority to many parents and this carries over into student attitude at all grade levels.
5. We want a greater percentage of students reading at or above grade-level by the time they leave third grade. Recent test data shows that many of our students do not reach grade level until upper elementary, if at all. Research shows that if a student is not reading at grade level by grade three they probable never will. A newspaper is written in the 4<sup>th</sup> – 6<sup>th</sup> reading level.

#### Concerns Addressed

1. The only way to bring about real improvement with our conditions is to rally the staff and to pool our resources, which is what we are doing.
2. We are continuing to work on horizontally and vertically aligning the curriculum. We have updated our K-2 reading curriculum by working with the ability level of each student. This will hopefully increase the students' ability to be reading at grade level much earlier in their educational experience. We are coordinating the efforts of the class-size reduction program, Title I Para-Pro's, accelerated reader program, and the elementary library.
3. We continue to monitor absences and truancy plus implementing the ROE's attendance program. Teachers and Administration have been avidly monitoring and urging good attendance.
4. We have placed our class-size reduction teacher in Kindergarten to allow for more concentrated beginning reading instruction. Again, we are coordinating all reading efforts in an attempt to improve within this area.
5. A certified reading instructor is working with each grade level to improve all functions of reading: Phonics, Phonemic Awareness, Vocabulary, Comprehension, and Fluency.
6. RtI – Response to Intervention – is being implemented and this too will help to increase the student's learning chances.
7. We our focusing on the students that fall within Level 2. Level 2 is below standards. Students have basic knowledge and skills, but have gaps in learning and this causes them to apply knowledge and skills in limited ways. We feel this is the place that will provide us with the greatest return.
8. A new School Improvement Plan is to be written and submitted in December. We have the assistance of Ken Hill and Dennis Fancher to complete this task and the review of our current Parental Involvement Policy.

- b. Mr. Maddox gave handouts to the Board regarding sports schedules and Homecoming court. Homecoming will be held on February 19, 2011 at 7:00 p.m. Mrs. Day stated the Homecoming

Committee wants to change the time. Katie Lyons was awarded the Daughters of the American Revolution Good Citizen Award. The Girls' High School Volleyball Team donated \$258.50 to the American Cancer Society. The money was raised through shirt sales. The Pep Club and PTO sponsored a tailgate party on October 8<sup>th</sup> before the High School Girls' Volleyball game. Hotdogs, chips and soda were served. About 120 people attended the party. The State of Illinois has discontinued the proficiency test for the Resource Management class. The Beta Club is sponsoring a blood drive this Friday. Next week is Red Ribbon Week. There were no fights or suspensions for the first quarter. As a result, we will be holding an all school celebration on October 29<sup>th</sup>. This will be sponsored by the PBIS team. There will be a dodge ball tournament at the Junior-Senior High School. Students will be divided up into teams. Faculty and staff are encouraged to participate. Mrs. Stocking stated that the Elementary School will be holding a Fall Festival. Parent Teacher Conferences will be held on November 1<sup>st</sup>. Mr. Maddox stated a poll was conducted of other high schools offering Government or Psychics to teach the US Constitution. All schools, except for one, teach the US Constitution in the Government class. The recommendation would be to continue the Government classes. However, Current Events classes could be incorporated into US History. Mr. Bookhout is willing to take on the World History class taught by Miss Mudd. This would allow Miss Mudd to be district wide Librarian. Mr. Maddox reviewed the School Report Card for the High School and Junior High School. Listed below are the areas that were covered for the High School.

- Sandoval High School did not made Adequately Yearly Progress (AYP) according to Illinois state guidelines. (Note: To make AYP at the high school, 77.5% of the eleventh grade students must meet or exceed on both the reading and mathematics tests. Also, we must have a minimum graduation rate of 80.0%).
- High school (grade 11) students meeting or exceeding standards in reading (PSAE) was 37.9% (versus 30.0% in 2009 and 33.3% in 2008).
- High school (grade 11) students meeting or exceeding standards in Mathematics (PSAE) was 34.5% (versus 33.3% in 2009 and 23.1% in 2008).
- High school (grade 11) students meeting or exceeding standards in science (PSAE) was 35.3% (versus 32.3% in 2009 and 25.6% in 2008).
- High school (grade 11) students' composite scores on the ACT was 18.3 (versus 17.4 in 2009 and 17.8 in 2008).
- High school (grade 11) students' English scores on the ACT was 17.6 (versus 16.7 in 2009 and 16.6 in 2008).
- High school (grade 11) students' mathematics scores on the ACT was 19.1 (versus 17.4 in 2009 and 18.9 in 2008).
- High school (grade 11) students' reading scores on the ACT was 17.2 (versus 17.6 in 2009 and 17.7 in 2008).
- High school (grade 11) students' science scores on the ACT was 18.4 (versus 17.3 in 2009 and 17.4 in 2008).
- The high school graduation rate was 86.5 % (versus 84.1% in 2009 and 81.0% in 2008).
- The attendance rate was 92.1% (versus 92.6% in 2009) (State average was 93.9%).
- Mobility rate was 19.2% (State average was 13.0%).
- Chronic truancy rate was 2.1% (State average was 3.6%).
- Parental contact was 97.0% (State average was 96.2%).

Listed below are the areas that were covered for the Junior High School.

- Sandoval Junior High School made Adequately Yearly Progress (AYP) according to

Illinois state guidelines. (Note: To make AYP at the junior high school, 77.5% of the junior high students must meet or exceed on both the reading and mathematics tests.)

- Junior high students meeting or exceeding standards in reading was 74.0 % (versus 76.8% in 2009 and 68.7% in 2008).
- Junior high students meeting or exceeding standards in mathematics was 84.9% (versus 75.0% in 2009 and 61.8% in 2008).
- Seventh grade students meeting or exceeding standards in reading was 66.0% (versus 85.3 % in 2009 and 64.7% in 2008).
- Seventh grade students meeting or exceeding standards in mathematics was 80.0 % (versus 88.2% in 2009 and 61.8% in 2008).
- Seventh grade students meeting or exceeding standards in science was 80.0% (versus 85.3% in 2009 and 76.5% in 2008).
- Eighth grade students meeting or exceeding standards in reading was 84.4% (versus 61.1% in 2009 and 69.4% in 2008).
- Eighth grade students meeting or exceeding standards in mathematics was 87.5% (versus 50.0% in 2009 and 62.2% in 2008).
- The attendance rate was 93.4% (versus 94.0% in 2009). State average was 93.9%.
- Mobility rate was 10.9% (versus 19.7% in 2009). State average was 13.0%.
- Chronic truancy rate was 0.0%. State average was 3.6%.
- Parental contact was 97.0%. State average was 96.2%.

## VII. Superintendent's Report

- a. Superintendent Garrison reviewed the District School Report Card. Page 19 is an overall picture of the District. This is the first year that the District did not make AYP as far as the requirements. If the District does not meet AYP next year, a District School Improvement Plan will need to be written. The state average for reading is 77.5% and the District was at 62.9%. The state average for math is 77.5% and the District was at 70.9%. President Morris stated that the state standards have gone higher and so have the number of schools not meeting the standards. The State of Illinois still owes \$162,527.69 from FY10. For FY11, the State owes \$233,631.60. So you can still see the trend of the State not paying on time. ISBE was in contact with Superintendent Garrison regarding the School Improvement Grant asking if we are still interested in resubmitting the grant. The timeline on the grant is for the grant to be released in November and due in December.

## VIII. Board President's Report

- a. There was no Board President's Report.

## IX. Old Business

- a. Shall the Board approve the signing of the Joint Agreement Resolution with OKAW Area Vocational Center?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

X. New Business

- a. Shall the following Consent Agenda items be approved?
  - 1. Approve open and closed meeting minutes from September 20, 2010
  - 2. Approve activity fund, accounts and expenditures
  - 3. Approve October bills and payroll
  - 4. Approve repayment of the Revolving Fund
  - 5. Approve the 2010 School Report Card, as presented

Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

- b. Shall the Board approve the authorization to release plans and specifications developed by Design Architects to contractors for bidding on the Storm Water Project at the Sandoval Junior-Senior High School?

Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

- c. The Board agreed using PTO guidelines for awarding the activity fund scholarships. There will be a \$500.00 scholarship issued once a year for the next three years.
- d. The Board set a Finance Committee meeting for November 2, 2010 at 6:00 p.m.
- e. The Board set a Policy Committee meeting for November 2, 2010 at 5:00 p.m.
- f. Shall the Board adjourn to Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:14 pm</u>

Return to Open Session:

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:59 pm</u>

- g. Shall the Board approve Rebecca Hollingsead's request to serve as Volunteer Assistant Junior High Cheerleading Sponsor?

Heather Day	<u>X</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

h. Shall the Board employed Michael Scheibel as Part Time Special Education Elementary Teacher?

Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>1st</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

i. Shall the Board employ Rita Swan as Lunchroom Aide?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>2nd</u>	Stephen Morris	<u>X</u>		

j. Shall the Board employ Kim Schulte as High School Cheerleading Sponsor?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>2nd</u>	Clicker Merten	<u>1st</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

XI. Communications

a. There were no communications.

XII. Adjournment

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>X</u>	<u>9:02 pm</u>

Approved: \_\_\_\_\_  
Board President

Approved: \_\_\_\_\_  
Board Secretary