

**SANDOVAL COMMUNITY UNIT SCHOOL DISTRICT 501  
BOARD OF EDUCATION MEETING**

January 24, 2011

Sandoval Junior-Senior High School Board Room

7:00 p.m.

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**MEETING MINUTES**

I. Roll Call and Pledge of Allegiance

- a. President Morris opened the meeting with the roll call. President Morris led Board members and guests in reciting the Pledge of Allegiance. Also present: David Schauer, Sonia Saddler, David Schulte, Jim Maddox, Superintendent Jennifer Garrison and Board Recording Secretary, Teresa Cooksey.

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time:</u>	<u>6:58 pm</u>

II. Removal of Items from Consent Agenda

- a. There were no items removed from the Consent Agenda.

III. Recognition and Comments From Employees and Public

- a. There were no recognitions or comments from employees or public.

IV. Board Committee Reports

- a. There were no committee reports.

V. Other Reports

- a. There were no other reports.

VI. Principal's Report

- a. Mr. Schulte stated that the Reading Committee is scheduled to meet on January 31, 2011 to look at textbook samples and compile a list of questions for the three companies that we requested samples from. Mr. Schulte is scheduled to visit Debbie Owen in Effingham on February 1, 2011 with three other Principal's. Ms. Owen is a retired Superintendent with extensive background in textbook selection and can recommend questions to ask the publishers. The ROE is paying for her services and we have her for five days. After these meetings, we will have a timeline on how we will get this proposal done by the end of the school year. The current reading textbooks are eleven years old. Workbooks are out of date and out of print. The top three companies we are dealing with are Scott-Foresman, Houghton Mifflin, and McGraw Hill. The Tier II PBIS Behavior Team met last week. There are five

members of the team. The team consists of Richard Neikes as Team Leader, Rhonda Benjamin as Intervention Coordinator, Stephanie Rhodes as Time Keeper, Kathy Livesay as Action Plan Recorder and Mr. Schulte. This team addresses Tier II behavior problems who are students that have multiple office discipline referrals, which has been set at five. The team will come up with a specific plan for the individual students. There are currently seven students that fall into the Tier II category. Mr. Schulte stated that he is still waiting for the request for proposals for the Pre-K program. Mr. Schulte thanked Superintendent Garrison, Mr. Maddox, Mrs. Gore, Mrs. Day and Mrs. Schlau for their help during the gas leak. Mr. Schulte was at Kaskaskia College during this event. All Elementary students were evacuating safely to the Jr.-Sr. High School. Ameren, Mars and the Sandoval Fire Department were onsite. They found six leaks and a plugged vent. Everything was fixed by about 2:30 p.m. Honor Roll for the Elementary has been sent to the newspapers. The Board does not have copies copy due to it not being available when the packets were sent out. The Board will receive copies in the next Board packet.

- b. Mr. Maddox stated that the Tier II PBIS Behavior Team met last week. The team for the Jr.-Sr. High School consists of David Schauer as Team Leader, Amy Telford, Raquel Altom, Mike Gold and Mr. Maddox. Superintendent Garrison, Mr. Schulte and Mr. Maddox have been looking at changes to the master schedule for the Jr.-Sr. High School. We are looking at the class sizes, the possibility of discontinuing study halls, incorporating Junior High spelling into Language Arts instead of it being a separate class, and adding a three year science requirement. Currently there is a two year science requirement. Mr. Maddox gave the Board a handout from Mrs. Hopkins. Also, we are looking at adding a semester of Trigonometry and then do Pre-calculus the second semester and then a four year Calculus. The Homework Committee has been evaluating the homework grading policy. Homework should not count for more than 10% of the students grade. The committee is looking at developing homework schedules. The AIMSWeb winter benchmark has been completed for both the Elementary and Jr.-Sr. High School. We will be reviewing the scores. There are several High School Cooperative Agreements that expire at the end of this school year. They are softball with Patoka, baseball with Odin, basketball with Patoka and cross country with Odin. IHSA has implement a new policy concerning coops. When an agreement expires, the schools must start the process over and submit a new agreement. The coop agreement can no longer be renewed. Mr. Maddox has started the process of contacting the schools to see if they are interested in new coop agreements. We have been contacted about the possibility of having two foreign exchange students next year. We currently have one exchange student this year. John Kinney, who is a junior this school year, has achieved the rank of Eagle Scout in the Boy Scouts. Mr. Maddox thanked Mrs. Day and Mrs. Gore for their help during the gas leak. Mr. Maddox thanked the Geiger's and the Bowen's for donating free pep bus services to the basketball games.

## VII. Superintendent's Report

- a. Superintendent Garrison stated that an income tax increase was passed. It will probably take a few months before we see any of the money. We are still receiving General State Aid payments on time. We continue to see a backlog of other payments that are owed. We have not received any payments on the Early Childhood Block Grant. We are owed over \$60,000 from this grant. The State currently owes the District \$243,260.76. We are currently at 49.67% for expenditures in the Education Fund. This fund is right on target. The Building Fund expenditures are at 19.10%. The Storm Water Project has not been started yet due to

the weather. The Building Fund expenditures will go up when payments are made for the Storm Water Project. Transportation Fund expenditures are at 44.06%. We are working on curriculum alignment. We are looking at the master schedule, science, math, spelling, study halls, etc at both buildings. The School Improvement Grant document has not been released yet. Superintendent Garrison stated that she started writing the grant last week. The Board was given a proposed calendar of professional development. It is a three year plan. The cost could be written into the grant as an expenditure. We could schedule the first professional development now regardless of the grant. There is money in the school budget for Board professional development. This would be onsite training by either Angie or Larry. President Morris stated that since the Board will be losing Ms. Neu, this training would be beneficial to the new Board member. Superintendent Garrison was instructed to get dates from IASB. Superintendent Garrison stated that community sessions need to be scheduled to talk about the grant as far as what our plan is. Mrs. Gore attended a meeting in Springfield with Mrs. Garrison. They feel small groups are best to address the community. That way we can share what our plan is and get input and feedback from the community. We feel that we will get more of a response in small groups instead of a town hall meeting. We need to look at what Board members can attend unless we want to make it an official Board meeting. We would need to decide where the meeting would be held also. It was suggested that the meetings could be held at the village hall, Shalom, fire department and the women's club. We are looking at changing the internet provider for the District. Our current company, USSonet does not have enough bandwidth and can't support web-based systems. The Elementary is having trouble with Study Island on the current system. The system is too slow. We have been having trouble in the District office. Everything is so dependent on computers and puts us in a very hard situation. We have contacted AT&T and they do not have anything that they can provide us. Frontier is able to provide us with what we need. We are looking at a one year contract. This would be e-rate reimbursable so we would get back about 83% of what the cost is and it would end up at about \$30.00 a month for the District. Mrs. Gimbel will have the new District website ready for demonstration at next months Board meeting.

#### VIII. Board President's Report

- a. President Morris stated that he found this interesting since we use mentoring quite a bit around here now to know where it came from. President Morris read the following: Mentoring – “Mentor” was the name of the man that Odysseus placed in charge of his son, Telemachus, when he went off to fight the Trojan wars. The very fact that he saw such a need created the role and the name. A mentor has a mature sense of himself or herself. A true mentor has inner authority that gives confidence to others. She or he possesses a certain “magnanimity” of soul – a generosity of heart that makes others know they will not be abandoned. Basically, they must have the care and the capacity for simple friendship, not domination or merely supervision. If a mentor is not free to talk about going “down” as well as going up they are not a true mentor. They must have the courage to tell you that you must be in the cellar for a while, and they will show you how you can stay there and not die!

#### IX. Old Business

- a. There was no Old Business.

X. New Business

a. Shall the following Consent Agenda items be approved?

1. Approve open and closed meeting minutes from December 20, 2010
2. Approve activity fund, accounts and expenditures
3. Approve January bills and payroll
4. Approve repayment of the Revolving Fund
5. Accept Theresa Thornton's resignation request as Jr.-Sr. High Classroom Aide with regrets

Heather Day	<u>X</u>	Rae Ann Gore	<u>1st</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>2nd</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

b. Shall the Board approve the second reading of Proposal to Mandate Earlier Submission Dates on Student Physical/Immunizations?

Heather Day	<u>1st</u>	Rae Ann Gore	<u>2nd</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

c. Shall the Board approve David Knipping's request to serve as Volunteer Assistant Junior High Girls' Volleyball Coach?

Heather Day	<u>2nd</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>X</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>		

d. Shall the Board approve Jimmie Maddox's Administrator Contract for the 2010-2011 and 2011-2012 school years?

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>		

e. Shall the Board adjourn to Closed Session: Purpose

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
  - a. Perform Superintendent's evaluation
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session meeting
3. The placement of individual students in special education programs and other matters relating to individual students.

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>7:32 pm</u>

Return to Open Session:

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>1st</u>	Mel Wood	<u>X</u>	Stephen Morris	<u>X</u>	<u>Time</u>	<u>8:25pm</u>

XI. Communications

- a. The Board received a thank you from the family of Ida Boyd. Ida Boyd is Amy Telford's mother who passed away. The Board received a thank you from the family of Brenda Lance. Brenda Lance is Tammy Neu's sister who passed away.

XII. Adjournment

Heather Day	<u>X</u>	Rae Ann Gore	<u>X</u>	Susan Lyons	<u>X</u>	Clicker Merten	<u>2nd</u>
Tammy Neu	<u>X</u>	Mel Wood	<u>1st</u>	Stephen Morris	<u>X</u>	<u>X</u>	<u>8:25 pm</u>

Approved: \_\_\_\_\_  
Board President

Approved: \_\_\_\_\_  
Board Secretary